

KAREEBERG

MUNISIPALITEIT / MUNICIPALITY



**SPESIALE RAADSVERGADERING/
SPECIAL COUNCIL MEETING**

NOTULES / MINUTES

26 MEI 2025 / 26 MAY 2025

MUNISIPALITEIT KAREEBERG MUNICIPALITY

Posbus / PO Box 10
CARNARVON
8925
16 May 2025

AAN:

**SY AGBARE BURGEMEESTER/ MAYOR
RAADSLID / COUNCILLOR**

Notules geskied hiermee ingevolge Artikel 19(b) van die Wet op Plaaslike Regering:
Munisipale Stelsels van 'n Raadsvergadering wat gehou was op

MAANDAG, 26 MEI 2025 om 09:00 in die RAADSAAL, CARNARVON.

Minutes is hereby given in terms of Section 19(b) of the Local Government: Municipal
Systems of a Council Meeting that was held on

MONDAY, 26 MAY 2025 at 09:00 in the COUNCIL CHAMBER, CARNARVON.

**M MACZALI
SPEAKER**

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9.1.	MUNISIPALE FINALE BEGROTING EN FINALE GEINTEGREERDE ONTWIKKELINGSPLAN: FINANSIËLE JAAR 2025/2026 MTEF / <i>MUNICIPAL FINAL BUDGET AND REVISED INTEGRATED DEVELOPMENT PLAN: FINANCIAL YEAR 2025/2026 MTEF (L5.1.1.2025/2026)</i>	Annex A
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NOTULES / MINUTES

1. OPENING: (OOMBLIK VAN NADENKE) / *OPENING: (MOMENT OF REFLECTION)*

Speaker welcomes all to the Special Council Meeting and request a moment of silence.

Speaker wishes the Mayor best wishes for his birthday and also to Cllr P Charlies for his birthday today

2. AANSOEK OM VERLOF TOT AFWESIGHEID (MOET SKRIFTELIK WEES) / *APPLICATION FOR LEAVE OF ABSENCE (MUST BE IN WRITING)*

Cllr J Nyl has a standing written apology (Cllr P Charlies proposed acceptance of apology of Cllr J Nyl and Cllr M Kamies seconded)

Cllr W Horne is absent without a written apology and leave of absence is not accepted.

3. TEENWOORDIG / PRESENT

OOK TEENWOORDIG / *ALSO PRESENT*

Cllrs M Maczali, R Jikkela, M Kamies, P Charlies, S Newath, T van Tonder, J Vermeulen, W Links, E Hoorn

IN DIENS TEENWOORDIG / *ON DUTY PRESENT*

Mr MF Manuel (MM), Mr Willem de Bruin (CFO) and Ms B Adolf

4. VERKLARING VAN BELANGE (SKRIFTELIKE VERKLARING VORM MOET VOLTOOI EN INGEHANDIG WORD / *DECLARATION OF INTEREST (WRITTEN FORM MUST BE COMPLETED AND SUBMITTED*

All Councillors present completed the declaration forms

5. MEDEDELINGS DEUR SPEAKER / ANNOUNCEMENTS BY SPEAKER

None

6. MEDEDELINGS DEUR BURGEMEESTER / ANNOUNCEMENT BY MAYOR

Other Municipalities must pay their contributions for the Fulltime Shop steward must be paid

Misuse from SAMWU

7. MOSIE / MOTION

None

MM mentioned that Correspondences from Dlamini Legal Inc and Solidarity

8. AANVAARDING VAN AGENDA / ACCEPTANCE OF AGENDA

**Cllr S Newath proposed that the Agenda be accepted
Agenda was incomplete 9.1 and 9.2 and 9.3 be post phone to Friday due to the
attachments not be open**

Cllr R Jikkela seconded

**Cllr E Horne proposed that the Agenda be accepted
Agenda was incomplete 9.1 and 9.2 and 9.3 be post phone to Friday due to the
attachments not be open**

Cllr W Links seconded

Votes 3 and Votes 5

9. NUWE SAKE / NEW MATTERS

**9.1 MUNISIPALE FINALE BEGROTING EN FINALE GEINTEGREERDE
ONTWIKKELINGSPLAN: FINANSIËLE JAAR 2025/2026 MTEF /
MUNICIPAL FINAL BUDGET AND REVISED INTEGRATED DEVELOPMENT
PLAN: FINANCIAL YEAR 2025/2026 MTEF (L5.1.1.2025/2026)**

Item be postponed be till Friday, 30 May 2025

**9.2 GOEDKEURING VAN HOE VLAK DOELWITTE IN SDBIP 2025/2026 /
APPROVAL OF HIGH LEVEL OBJECTIVES IN SDBIP 2025/2026**

Item be postponed be till Friday, 30 May 2025

**9.3 Aanstelling van Seleksie Paneel vir die pos van Senior Bestuurder Infrastruktuur en
Gemeenskapsdienste / Appointment of Selection Panel for the Senior Manager
Infrastructure**

Item be postponed be till Friday, 30 May 2025

9.4 MUNICIPAL SUPPORT AND INTERVENTION PLAN

10. CLOSURE

9.1.	MUNISIPALE FINALE BEGROTING EN FINALE GEINTEGREERDE ONTWIKKELINGSPLAN: FINANSIËLE JAAR 2025/2026 MTEF / MUNICIPAL FINAL BUDGET AND REVISED INTEGRATED DEVELOPMENT PLAN: FINANCIAL YEAR 2025/2026 MTEF (L5.1.1.2025/2026)
9.1.1	AGTERGROND / BACKGROUND
In Hoofstuk 4 van die WMFB word die munisipale begrotingsproses duidelik uiteengesit en Artikels 15 tot 27 handel oor die implementering van die jaarlikse begroting.	

Artikel 25 en 34 van Hoofstuk 5 van die Stelselwet bepaal dat die Finale GOP ook jaarliks aan die Raad voorgelê moet word vir goedkeuring.

Chapter 4 of the MFMA clearly outlines the municipal budget process and Sections 15 to 27 give effect to the implementation of the annual budget.

In terms of Section 25 and 34 of Chapter 5 of the Systems Act the revised IDP must also be submitted to the Council annually for approval.

Artikel 16 van die MFBW - Jaarlikse Begroting

16. (1) Die raad van 'n munisipaliteit moet vir elke finansiële jaar 'n jaarlikse begroting goedkeur vir die munisipaliteit voor die begin van daardie finansiële jaar.
- (2) Ten einde 'n munisipaliteit aan subartikel (1) te voldoen, moet die burgemeester die jaarlikse begroting op 'n raadsvergadering ten minste 90 dae soos voorgeskryf voor die begin van die begrotingsjaar voorlê.
- (3) Subartikel (1) bepaal die aanwending van geld vir kapitaal en uitgawes vir 'n tydperk van hoogstens drie boekjare gemaak. 'n Afsonderlike toedeling word gemaak vir elk van daardie finansiële jare.

Section 16 of the MFMA - Annual Budget

- S16.** (1) The council of a municipality must for each financial year approve an annual budget for the municipality before the start of that financial year.
- (2) In order for a municipality to comply with subsection (1), the mayor must table the annual budget at a council meeting at least 90 days before the start of the budget year.
- (3) Subsection (1) does not preclude the appropriation of money for capital expenditure for a period not exceeding three financial years. Provided a separate appropriation is made for each of those financial years.

9.1.2 REGSIMPLIKASIES / LEGAL IMPLICATIONS

Voldoening aan Artikel 16 van die Munisipale Finansiële Bestuurstelsel.

Compliance with Section 16 of the Municipal Financial Management System

9.1.3 FINANSIËLE IMPLIKASIES / FINANCIAL *Financial Implications*

1. Kommentaar van die Burgemeester oor -

1.1 Die Finale begroting vir Totale Inkomste vir 2025/2026 wat **R112 348 486** bedra.

1.2 Die Finale begroting vir Totale Kapitaal- en Bedryfsuitgawes vir 2025/2026 wat **R115 353 486** bedra, asook aanduidende totale bedrae vir die tydperk van die

Mediumtermynuitgaweraamwerk:

- 1.2.1 Finalebegroting vir Bedryfsuitgawes wat R101 940 486 bedra.
- 1.2.2 Finalebegroting vir Kapitale Uitgawes wat R13 413 000 bedra.
- 1.3 Verhoging van tariewe soos per tariewe skedule
 - (i) Eiendomsbelasting – 6%
 - (ii) **Elektrisiteit – 11.2% afhangend van Nersa se goedkeuring**
 - (iii) Water – 6%
 - (iv) Vullisverwydering – 6%
 - (v) Riolering / Sanitasie – 6%
 - (vi) Sekondere Tariewe – 6%

1.4. *Finale Begrotings beleide vir 2025/2026 MTEF*

1. Finale eiendomsbelastingsbeleid word aangeheg as “A”
2. Finale kredietbeheerbeleid word aangeheg as “B”
3. Finale klientediensbeleid word aangeheg as “C”
4. Finale behoeftigheidsbeleid en begroting vir gratis basiese dienste word aangeheg as “D”
5. Finale begrotingsbeleid word aangeheg as “E”.
6. Finale beleggingsbeleid en beleggingskedule word aangeheg as “F”
7. Finale Batebestuursbeleid word aangeheg as “G”
8. Finale Tariefbeleid word aangeheg as “H”
9. Finale Munisipale Voorsieningskanaalbestuurbeleid word aangeheg as “I”
10. Finale Aanvullingsbeleid word aangeheg as “J”
11. Finale beleid op Reis- en Verblyf word aangeheg as “K”
12. Finale Elektrisiteits voorsiening verordening “L”
13. Finale small scale embedded generation (SSEG) Electricity policy “M”
14. “Finale Tuckshop Policy 2025/2026 ”N”
15. Finale selfoon beleid “O”
16. Finale Begroting Opsomming “P”
17. Finale Voorsienings Voorkeur beleid “Q”
18. Finale Mediese Fonds en Voortgesette Lede Beleid

2. Begrotingsskedule A1-A10 tabelle “R”

1. *The Mayor’s comments on -*

- 1.1 *The Final Total Revenue Budget for 2025/2026 amounting to R112 348 486.*

- 1.2 *The Final Total Capital and Operating Budget for 2025/2026 amounting to R115 353 486 and also indicative total amounts for Medium Term Expenditure Framework:*

- 1.2.1 *Final Operating Budget amounting to R101 940 486.*
- 1.2.2 *Final Capital Budget amounting to R13 143 000.*

1.3 *Increase in tariffs as per tariff schedule*

- (i) Rates and Taxes – 6%
- (ii) Electricity – 11.2% subject to Nersa approval
- (iii) Water – 6%
- (iv) Refuse – 6%
- (v) Sewerage / Sanitation – 6%

(vi) Secondary Tariffs – 6%

1.4. Final Budgetary policies for the 2025/2026 MTEF

1. Final Property Rates Policy is attached as “**A**”
2. Final Credit Control Policy is attached as “**B**”
3. Final Customer Care Policy is attached as “**C**”
4. Final Indigent Policy and budget for free basic services is attached as “**D**”
5. Final Budget and Implementation Policy is attached as “**E**”
6. Final Investment Policy and schedule of investments is attached as “**F**”
7. Final Asset Management Policy is attached as “**G**”
8. Final Tariff Policy “**H**”
9. Final Municipal Supply Chain Management Policy “**I**”
10. Final Augmentation Policy is attached as “**J**”
11. Final Subsistence and Travel Policy is attached as “**K**”
12. Final Electricity supply by-law “**L**”
13. Final small scale embedded generation (SSEG) Electricity policy “**M**”
14. Final Tuckshop Policy 2025/2026 “**N**”
15. Final Cell Phone Policy “**O**”
16. Final Executive Summary “**P**”
17. Final SCM Preferential Policy “**Q**”
18. Final Policy on Medical Aid and Continued Members.

2. Budget Schedule: A1-A10 schedules “R”

9.1.4 VOORGESTELDE AANBEVELING / PROPOSED RECOMMENDATION

Dat die Raad die Finale IDP en Finale Kapitale en Bedryfs begroting goedkeur

That Council approves the Final IDP and Final Budget

9.1.5 KOMMENTAAR DEUR DIE REKENPLIGTIGE BEAMPTE / COMMENTS BY THE ACCOUNTING OFFICER

Dat die Raad die Finale IDP en Finale Begroting goedkeur

That Council approves the Final IDP and Final Budget

9.1.6 AANHANGSELS / ATTACHMENTS

1. Finale eiendomsbelastingsbeleid word aangeheg as “**A**”
2. Finale kredietbeheerbeleid word aangeheg as “**B**”
3. Finale klientediensbeleid word aangeheg as “**C**”
4. Finale behoeftighedsbeleid en begroting vir gratis basiese dienste word aangeheg as “**D**”
5. Finale begrotingsbeleid word aangeheg as “**E**”.
6. Finale beleggingsbeleid en beleggingskedsule word aangeheg as “**F**”
7. Finale Batebestuursbeleid word aangeheg as “**G**”
8. Finale Tariefbeleid word aangeheg as “**H**”
9. Finale Munisipale Voorsieningskanaalbestuurbeleid word aangeheg as “**I**”
10. Finale Aanvullingsbeleid word aangeheg as “**J**”

11. Finale beleid op Reis- en Verblyf word aangeheg as “K”
12. Finale Elektriesiteits voorsiening verordening “L”
13. Finale small scale embedded generation (SSEG) Electricity policy”M”
14. “Finale Tuckshop Policy 2025/2026 ”N”
15. Finale selfoon beleid “O”
16. Finale Begroting Opsomming “P”
17. Finale Voorsienings Voorkeur beleid “Q”
18. Finale Mediese Fonds en Voortgesette Lede Beleid

2. Begrotingsskedule A1-A10 tabelle “R”

1. *Final Property Rates Policy is attached as “A”*
2. *Final Credit Control Policy is attached as “B”*
3. *Final Customer Care Policy is attached as “C”*
4. *Final Indigent Policy and budget for free basic services is attached as “D”*
5. *Final Budget and Implementation Policy is attached as “E”*
6. *Final Investment Policy and schedule of investments is attached as “F”*
7. *Final Asset Management Policy is attached as “G”*
8. *Final Tariff Policy “H”*
9. *Final Municipal Supply Chain Management Policy “I”*
10. *Final Augmentation Policy is attached as “J”*
11. *Final Subsistence and Travel Policy is attached as “K”*
12. *Final Electricity supply by-law “L”*
13. *Final small scale embedded generation (SSEG) Electricity policy “M”*
14. *Final Tuckshop Policy 2025/2026 ”N”*
15. *Final Cell Phone Policy “O”*
16. *Final Executive Summary “P”*
17. *Final SCM Preferential Policy “Q”*
18. Final Policy on Medical Aid and Continued Members.

19.2. Budget Schedule: A1-A10 schedules “R”

9.1.7. BESLUIT VAN RAAD / RESOLUTION OF COUNCIL



1. That the Council resolved that item 9.1 Revised IDO and MTEF Budget be referred to the Special Council Meeting dated on Friday, 30 May 2025.

9.2.	Hoë VLAK DOELWITTE – SDBIP 2025/2026 / HIGH LEVEL OBJECTIVES SDBIP 2025/2026
9.2.1	AGTERGROND / BACKGROUND
The budget gives effect to the strategic priorities of the municipality and is not a management or implementation plan. The SDBIP therefore serves as a “contract” between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis for measuring performance in service delivery against end of- year targets and implementing the budget. SDBIP Service delivery targets (by top manager and by ward) Performance indicators, Revenue and Expenditure by vote. Also the IDP, Budget, Monthly reports, Mid-year performance assessment, Annual Report and Employee contracts and annual performance agreements for the municipal manager & senior managers are being aligned to the SDBIP. The Service Delivery and Budget Implementation Plan (SDBI)P is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community. A properly formulated SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of senior management and achievement of the strategic objectives set by council. It enables the municipal manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager, and for the community to monitor the performance of the municipality. The SDBIP should therefore determine (and be consistent with) the performance agreements between the mayor and the municipal manager and the municipal manager and senior managers determined at the start of every financial year and approved by the mayor.	
9.2.2	REGSIMPLIKASIES / LEGAL IMPLICATIONS
Die DLBIP is die meetinstrument waarteen die Raad die Artikel 54A en a56-amptenare meet en enige verandering verg 'n Raadsbesluit. <i>The SDBIP is the instrument used by Council for evaluating Section 54A & S56 officials and any change necessitates a Council resolution</i>	
9.2.3	FINANSIële IMPLIKASIES / FINANCIAL <i>Financial Implications</i>
Geen / None	
9.2.4	VOORGESTELDE AANBEVELING / PROPOSED RECOMMENDATION

Dat die Raad die voorgestelde DLBIP goedkeur.

That Council approve the proposed SDBIP.

**9.2.5 | KOMMENTAAR DEUR DIE REKENPLIGTIGE BEAMPTE / COMMENTS
BY THE ACCOUNTING OFFICER**

Dat die voorgestelde aanbeveling goedgekeur word.

That the proposed recommendation be approved

9.2.6 | AANHANGSELS / ATTACHMENTS

DLBIP-verslag

SDBIP-report

9.2.7. BESLUIT VAN RAAD / RESOLUTION OF COUNCIL



Council resolved:

- 1. That the Council resolved that item 9.2 Draft Top Layer SDBIP for the 2025/2026 MTEF be referred to the Special Council Meeting dated on Friday, 30 May 2025.**

9.3 APPOINTMENT OF COUNCILLOR TO SERVE AS MEMBER OF SELECTION COMMITTEE OF THE APPOINTMENT OF INFRASTRUCTURE TECHNICAL MANAGER

9.3.1 Agtergrond / Background

Council resolved that the position of the Infrastructure Technical Manager of Kareeberg Municipality should be filled as a matter of urgency.

The position was re-advertised in the National Sunday Paper and the closing date will be on 3 June 2025.. In terms of the latest Regulations on the procedures on the appointment of Senior Managers, the Municipal Manager must established a Selection Committee.

The Municipal Manager will compile a long list of candidates upon closing date and the selection panel will consider all these applications received for the position of Senior Manager Infrastructure and Community Services of Kareeberg Municipality. The structure of the Selection Panel Committee will be:

No.	Name	Designation	Institution	Capacity
1	MF Manuel	Municipal Manager	Kareeberg Municipality	Chair person of Selection Committee
2.	xxxxxxxxxx	Councillor	Kareeberg Municipality	Member of Selection Committee
3.	Xxxxxxx	Xxxxxxx	COGHSTA	Member of Selection Committee
4.	H Greeff	Senior Manager Technical Services	Pixley ka Seme District Municipality	Member of Selection Committee

9.3.2. Regsimplikasies / Legal Implications

Compliance with S56 of the Municipal Systems Act

9.3.3. Finansiële Implikasies / Financial Implications

The Council approves the cost associated with the recruitment and appointment of the Senior Manager Infrastructure Technical Services.

9.3.4. Voorgestelde Aanbeveling / Proposed Recommendation

1. *That the Council appoints a Councillor to serve as a member on the Selection Panel Committee for the recruitment and appointment of the Senior Manager Infrastructure and Community Services.*

9.3.5. Kommentaar deur die Rekenpligte Beampte / Artikel 82 van die

**Strukturewet & Artikel 60 van die Wet op Munisipale Finansiële Bestuur /
Comments by the Accounting Officer / Section 82 of the Structures Act &
Section 60 of the MFMA**

1. That the Council consider the proposed recommendation

9.3.6.Aanhangsels / Attachments

None

9.3.7. BESLUIT VAN RAAD / RESOLUTION OF COUNCIL



Council resolved:

1. That the Council resolved that item 9.3 Appointment of Councillor to serve as a member of the Selection Committee for the position of Senior Manager Infrastructure and Community Services be referred to the Special Council Meeting dated on Friday, 30 May 2025.

LATE ITEM

9.4 MUNICIPAL SUPPORT AND INTERVENTION PLAN

9.4.1 Agtergrond / Background

COGTA has identified several Municipalities to be part of the Municipal Support and Intervention Plan (MSIP) programme.

A correspondence from COSGTA as attached requires that the Council of these Municipalities should resolved, that Kareeberg Municipality in our case, be part of this programme.

The template was completed on a very high level and areas of interventions were identified.

9.4.2. Regsimplikasies / Legal Implications

Compliance with S56 of the Municipal Systems Act

9.4.3. Finansiële Implikasies / Financial Implications

The Council approves the cost associated with MSIP

9.4.4. Voorgestelde Aanbeveling / *Proposed Recommendation*

1. That the Council approves that Kareeberg Municipality be part of the Municipal Support Intervention Plan program.

9.4.5. Kommentaar deur die Rekenpligte Beamppte / Artikel 82 van die Strukturewet & Artikel 60 van die Wet op Munisipale Finansiële Bestuur / *Comments by the Accounting Officer / Section 82 of the Structures Act & Section 60 of the MFMA*

1. That the Council approves that Kareeberg Municipality be part of the Municipal Support Intervention Plan program

9.4.6.Aanhangsels / *Attachments*

1. Correspondence from COGHSTA
2. Completed Municipal Support Intervention Plan template.

9.4.7. BESLUIT VAN RAAD / RESOLUTION OF COUNCIL



Council resolved:

1. That the Council resolved that Kareeberg Municipality be part of the Municipal Support Intervention Plan program.
2. That the completion of the MSIP template is in draft format and the final MSIP will be reported to the EXCO.